



# Oadby and Wigston Borough Council

Dear Sir/Madam,

I hereby summon you to attend a meeting of the **COUNCIL** to be held in the Council Chamber - Council Offices, Wigston on **TUESDAY, 19 MAY 2015** at **7.00 pm** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
12 May 2015

Chief Executive

## AGENDA

Page No's

- |     |   |        |
|-----|---|--------|
| 1.  | Apologies for absence                                       |        |
| 2.  | Mayors Announcements  |        |
| 3.  | Presentation  |        |
|     | (a) Young Citizen of the Year 2015/2016                     |        |
|     | (b) Citizen of the Year 2015/16                             |        |
| 4.  | Address by Her Worship, Mrs S Dickinson                     |        |
| 5.  | Appreciations   |        |
| 6.  | Election of the Mayor for the Year 2015/2016                |        |
| 7.  | Election of the Deputy Mayor for the Year 2015/2016         |        |
| 8.  | Proposed Appointment of Committees and Membership 2015/2016 | 1 - 7  |
| 9.  | Final Schedule of Meetings 2015/16 (To Follow)              | 8 - 12 |
| 10. | Announcements of the Newly Elected Mayor                    |        |



Annual General Meeting	<b>19 May 2015</b>	<b>Matter for Decision</b>
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Title: **APPOINTMENT OF COMMITTEES AND MEMBERSHIP**  
 Mark Hall, Chief Executive

Author:

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## 1. Introduction

The Local Government (Committees and Political Groups) Regulations 1990 require the Council to review the representation of different political groups at the Annual General Meeting of the Council.

## 2. Recommendations

The nominated membership of Committees, Working Groups and Outside Bodies in accordance with Appendix 1 are approved.

## 3. Information

The ratios contained in Appendix 1 are based upon the current total membership of committees and reflect the Council's requirement to represent different political groups.

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<b>Implications</b>		
Financial	(KG)	No financial implications
Equalities	(KG)	Revised committee membership reflects political composition of the Council
Risk	(KG)	Failure to abide by the above regulations could lead to the Council acting ultra-vires
Legal	(KG)	In line with The Local Government (Committees and Political Groups) Regulations 1990



# *Oadby and Wigston Borough Council*

## **PROPOSED COMMITTEES 2015 -16 POSITIONS AND MEMBERSHIP TO BE APPOINTED BY POLITICAL GROUPS AT THE MEETING**

Leader of Council: J Boyce  
Deputy Leader: M Charlesworth  
Leader of Opposition: B Dave

Mayor: L Darr  
Deputy Mayor: R Eaton  
Leader of the Opposition: G Atwal

The groups and committees listed below are only those that fall under the direct control of Oadby & Wigston Borough Council.

### **Development Control Committee (15)**

Liberal Democrat: 11

L Bentley  
B Boulter  
F Broadley  
L Broadley  
D Carter  
R Eaton  
D Gamble  
S Haq  
J Kaufman  
H Loydall  
R Morris

Conservative : 3

E Barr  
B Dave  
T Khong

Labour: 1

G Atwal

### **Development Control Sub Committee (Enforcement) (5) (Chair sits on DC Committee)**

Liberal Democrat: 4

L Bentley

F Broadley  
D Carter  
R Morris

Conservative: 1  
T Khong

**Licensing & Regulatory Committee (14)**

Liberal Democrat: 10

B Boulter  
F Broadley  
L Broadley  
M Chamberlain  
K Chalk  
M Charlesworth  
R Eaton  
J Kaufman  
H Loydall  
K Loydall

Conservative : 3  
A Bond  
R Fahey  
R Thakor

Labour: 1  
G Atwal

**Policy, Finance & Development Committee (P, F & D) (14)**

Liberal Democrat: 10

L Bentley  
B Boulter  
J Boyce  
L Darr  
L Eaton  
D Gamble  
J Kaufman  
K Loydall  
R Morris  
S Morris

Conservative : 3  
E Barr  
B Dave  
R Fahey

Labour: 1  
G Atwal

**Service Delivery Committee (14)**

Liberal Democrat: 10

L Bentley  
B Boulter  
J Boyce  
F Broadley  
L Broadley  
D Carter  
K Chalk  
M Chamberlain  
R Eaton  
S Haq  
K Loydall

Conservative : 3

A Bond  
T Khong  
R Thakor

Labour: 1

G Atwal

**Children & Young Peoples Forum (7)**

Liberal Democrat: 5

L Bentley  
M Chamberlain  
S Haq  
R Morris  
S Morris

Conservative : 2

A Bond  
R Thakor

**Place Shaping Working Group (9)**

Liberal Democrat: 7

L Bentley  
B Boulter  
J Boyce  
D Carter  
L Darr  
J Kaufman  
S Morris

Conservative : 2

E Barr  
B Dave

**Community Engagement Forum (3)**

Liberal Democrat: 3

S Haq

J Kaufman

S Morris

**Constitutional Task Group (8)**

Liberal Democrat: 6

B Boulter

L Broadley

D Carter

M Charlesworth

H Loydall

S Morris

Conservative: 2

E Barr

B Dave

**(New) Change Management Task Group (8)**

Liberal Democrat: 6

L Broadley

M Charlesworth

L Darr

J Kaufman

K Loydall

S Morris

Conservative: 2

A Bond

T Khong

**Health & Wellbeing Board (5)**

Liberal Democrat: 4

B Boulter

J Boyce

J Kaufman

H Loydall

Conservative : 1

T Khong

**Greening of the Borough Working Group (7)**

Liberal Democrat: 5

B Boulter

J Boyce

F Broadley

D Carter

S Morris

Conservative : 2  
A Bond  
R Thakor

**Armed Forces Working Group (11)**

Liberal Democrat: 8  
B Boulter  
D Carter  
M Chamberlain  
L Darr  
S Haq  
L Eaton  
R Eaton  
S Morris

Conservative: 3  
E Barr  
A Bond  
R Fahey

**Supporting Leicestershire Families Coordinating Group (6)**

Leader of the Council  
Chairs of:  
Policy, Finance & Development Committee  
Service Delivery Committee  
Children and Young Peoples' Forum  
Community Safety Partnership  
Health & Wellbeing Board

**Appeals Panel (9)**

Liberal Democrat: 7  
B Boulter  
J Boyce  
L Broadley  
M Charlesworth  
L Eaton  
J Kaufman  
S Morris

Conservative : 2  
E Barr  
R Fahey

**Interview Panel (12)**

Liberal Democrat: 9  
J Boyce  
F Broadley  
L Broadley

D Carter  
K Chalk  
M Chamberlain  
M Charlesworth  
J Kaufman  
S Morris

Conservative : 3  
B Dave  
T Khong  
R Thakor

### **Groups outside the direct control of the Council**

#### **Community Safety Partnership (3)**

Liberal Democrat: 3  
L Broadley  
K Loydall

#### **Oadby & Wigston Highways Forum (5)**

Liberal Democrat: 4  
D Carter  
K Chalk  
L Darr  
K Loydall  
Substitutes  
L Broadley  
S Haq

Conservative: 1  
R Fahey

### **Other Appointments**

Oadby Residents' Forum Chair – D Carter  
Wigston Residents' Forum Chair – B Boulter  
South Wigston Residents' Forum Chair - S Morris

Local Government Association – J Boyce  
LGA General Assembly – J Boyce  
District Council Network – J Boyce  
East Midlands Councils – J Boyce  
Police & Crime Commissioner's Panel – J Boyce



# SCHEDULE OF COUNCIL & ALLIED MEETINGS 2015/16

All meetings will start at 7pm unless stated otherwise.

MAY 2015			
MON 4	BANK HOLIDAY	THUR 21	DEVELOPMENT CONTROL MEMBER TRAINING (6:30PM) (PART I)
THUR 7	POLLING DAY	MON 25	BANK HOLIDAY
TUES 12	INDUCTION – REGISTRATION OF INTERESTS/DECLARATION		
MON 18	YOUTH COUNCIL	WEDS 27	
TUES 19	ANNUAL GENERAL MEETING	THUR 28	DEVELOPMENT CONTROL COMMITTEE (1) (Provisional Chair and Vice Chair Training at 6pm)
JUNE 2015			
		THUR 18	CONSTITUTIONAL WORKING GROUP (6:30PM) (1)
THURS 4	MEMBERS TRAINING (1)		
MON 8	MEMBERS TRAINING (2)		
WEDS 10	SENIOR CITIZENS FORUM (2PM) (1)	MON 22	PRIDE OF THE BOROUGH
	SOUTH WIGSTON RESIDENTS FORUM (1)		
THUR 11	PLACE SHAPING WORKING GROUP (6.30PM) (1)		ARMED FORCES FLAG DAY (10AM)
MON 15	YOUTH COUNCIL		COMMUNITY ENGAGEMENT FORUM (1)
		TUES 23	LICENSING MEMBER TRAINING(6.30PM) (PART I)
TUES 16	HEALTH & WELLBEING BOARD (1.30PM) (1)		
	COUNCIL (1)		
WEDS 17		WEDS 24	WIGSTON RESIDENTS FORUM (1)
		THUR 25	DEVELOPMENT CONTROL COMMITTEE (2)
		MON 29	MEMBERS TRAINING (3)
		TUES 30	GREENING THE BOROUGH WORKING GROUP (6:30PM) (1)
JULY 2015			
THUR 2	DEVELOPMENT CONTROL BOROUGH TOUR (6:30PM)	MON 20	COMMUNITY SAFETY PARTNERSHIP (1:30PM) (1)
MON 6	DEVELOPMENT CONTROL SUB-COMMITTEE (5:30PM) (1)		YOUTH COUNCIL
TUES 7	HIGHWAYS FORUM (4:30PM) (1)	TUES 21	POLICY, FINANCE, AND DEVELOPMENT COMMITTEE (1)
		WEDS 22	LICENSING & REGULATORY COMMITTEE (1)

	SERVICE DELIVERY COMMITTEE (1)	THUR 23	CHANGE MANAGEMENT TASK GROUP (6:30PM) (1)
WEDS 8	OADBY RESIDENTS FORUM (6:30PM) (1)		
MON 13	PRIDE OF THE BOROUGH – EMIB REVIEW AND FLORAL WINNERS	THUR 30	DEVELOPMENT CONTROL COMMITTEE (3)
WEDS 15	CHILDREN AND YOUNG PERSONS FORUM (1)		
<b>AUGUST 2015</b>			
MON 17	YOUTH COUNCIL	MON 31	BANK HOLIDAY
FRI 21	SENIOR CITIZENS FORUM (2)	THUR 27	DEVELOPMENT CONTROL COMMITTEE (4)
<b>SEPTEMBER 2015</b>			
TUES 1	BUDGET BRIEFING SESSION 6PM COUNCIL (2)	MON 21	YOUTH COUNCIL PRIDE OF THE BOROUGH – AWARDS EVENING (TBC)
WEDS 2	OADBY RESIDENTS FORUM (6.30PM) (2)		
THUR 3	CHILDREN AND YOUNG PERSONS FORUM (3)	TUES 22	HEALTH AND WELLBEING BOARD (1:30PM) (2)
MON 7	DEVELOPMENT CONTROL SUB COMMITTEE (2) PRIDE OF THE BOROUGH		POLICY, FINANCE AND DEVELOPMENT COMMITTEE (7PM) (2) (Statutory Reports)
WEDS 9	SOUTH WIGSTON RESIDENTS FORUM (2)	WEDS 23	GREENING THE BOROUGH WORKING GROUP (6:30PM) (2)
THUR 10	ARMED FORCES WORKING GROUP (6:30PM) (1)		
WEDS 16	WIGSTON RESIDENTS FORUM (2)	THUR 24	DEVELOPMENT CONTROL COMMITTEE (5)
		MON 28	CHANGE MANAGEMENT TASK GROUP (6:30PM) (2)
		TUES 29	SUPPORTING LEICESTERSHIRE FAMILIES (6:30PM) (1)
THUR 17	PLACE SHAPING WORKING GROUP (6.30PM) (2)	WEDS 30	COMMUNITY ENGAGEMENT FORUM (2)
<b>OCTOBER 2015</b>			
THUR 1	SENIOR CITIZENS FORUM (9.30) (3) LICENSING & REGULATORY COMMITTEE (2)	MON 19	YOUTH COUNCIL
WEDS 7		TUES 20	COMMUNITY SAFETY PARTNERSHIP (1:30PM) (2)
TUES 13	HIGHWAYS FORUM (4.30PM) (2) SERVICE DELIVERY COMMITTEE (2)	THUR 22	DEVELOPMENT CONTROL COMMITTEE (6)
THUR 15	CONSTITUTIONAL WORKING	TUES 27	POLICY, FINANCE AND

	<b>GROUP (6:30PM) (2)</b>		<b>DEVELOPMENT COMMITTEE (3)</b>
		<b>WED 28</b>	<b>CHILDREN AND YOUNG PERSONS FORUM (2)</b>
<b>NOVEMBER 2015</b>			
<b>WEDS 4</b>	<b>OADBY RESIDENTS FORUM (6.30PM) (3)</b>	<b>WEDS 11</b>	<b>WIGSTON RESIDENTS FORUM (3)</b>
<b>THUR 5</b>	<b>LICENSING MEMBER TRAINING (6:30PM) (PART II)</b>	<b>MON 16</b>	YOUTH COUNCIL
<b>SUN 8</b>	<i>REMEMBRANCE SUNDAY</i>	<b>MON 23</b>	<b>GREENING THE BOROUGH WORKING GROUP (6:30PM) (3)</b>
<b>MON 9</b>	<b>DEVELOPMENT CONTROL SUB-COMMITTEE (5:30PM)(3)</b>	<b>THUR 19</b>	<b>DEVELOPMENT CONTROL COMMITTEE (7)</b>
<b>TUES 10</b>	<b>SOUTH WIGSTON RESIDENTS FORUM (3)</b>		
<b>DECEMBER 2015</b>			
<b>WEDS 2</b>	<b>PLACE SHAPING WORKING GROUP (6:30PM) (3)</b>	<b>WEDS 16</b>	SENIOR CITIZENS FORUM (4) CHRISTMAS CONCERT
		<b>THUR 17</b>	<b>DEVELOPMENT CONTROL COMMITTEE (8)</b>
<b>THUR 3</b>	<b>DEVELOPMENT CONTROL MEMBER TRAINING (6:30PM) (PART II)</b>	<b>MON 21</b>	YOUTH COUNCIL
<b>TUES 8</b>	<b>COUNCIL (3)</b>	<b>FRI 25</b>	<b>CHRISTMAS DAY</b>
<b>WEDS 9</b>	<b>CHRISTMAS CAROL CONCERT</b>	<b>MON 28</b>	<b>BOXING DAY BANK HOLIDAY</b>
<b>THUR 10</b>	<b>COMMUNITY ENGAGEMENT FORUM (3)</b>		
<b>JANUARY 2016</b>			
<b>FRI 1</b>	<i>NEW YEARS DAY</i>	<b>TUES 19</b>	<b>SERVICE DELIVERY COMMITTEE (3)</b>
<b>MON 11</b>	<b>DEVELOPMENT CONTROL SUB COMMITTEE (5:30PM) (4)</b>	<b>WED 20</b>	<b>CHANGE MANAGEMENT TASK GROUP (6:30PM) (3)</b> <b>CHILDREN AND YOUNG PERSONS FORUM (3)</b>
<b>WEDS 13</b>			
<b>THUR 14</b>	<b>LICENSING &amp; REGULATORY COMMITTEE (3)</b>	<b>THUR 21</b>	<b>DEVELOPMENT CONTROL COMMITTEE (8)</b>
<b>MON 18</b>	<b>COMMUNITY SAFETY PARTNERSHIP (1:30PM) (3)</b>	<b>TUES 26</b>	<i>HOLOCAUST MEMORIAL DAY – COMMEMORATION EVENT (TBC)</i>
	YOUTH COUNCIL		
<b>FEBRUARY 2016</b>			
<b>TUES 2</b>	<b>POLICY, FINANCE AND DEVELOPMENT COMMITTEE (4)</b>	<b>WEDS 17</b>	<b>DEVELOPMENT CONTROL COMMITTEE (10)</b>
<b>TUES 9</b>	<b>CONSTITUTIONAL WORKING GROUP (6:30PM) (3)</b>	<b>THUR 18</b>	<b>COUNCIL (4) (Council Tax and Budget Setting)</b>

MON 15	YOUTH COUNCIL	WEDS 24	
TUES 16	GREENING THE BOROUGH WORKING GROUP (6:30PM) (4)		
<b>MARCH 2016</b>			
TUES 1	OADBY RESIDENTS FORUM (6:30PM) (4)	TUES 22	SERVICE DELIVERY COMMITTEE (4)
TUES 8	SOUTH WIGSTON RESIDENTS FORUM (4)	WEDS 23	ARMED FORCES WORKING GROUP (2) (6:30PM)
WEDS 9	PLACE SHAPING WORKING GROUP (6:30PM) (4)	FRI 25	GOOD FRIDAY
MON 14	COMMONWEALTH FLY THE FLAG DAY (10AM)		
	WIGSTON RESIDENTS FORUM (4)		
TUES 15	COMMUNITY ENGAGEMENT FORUM (4)	MON 28	EASTER MONDAY
WEDS 16	LICENSING MEMBER TRAINING (6:30PM) (PART III)		
THUR 17	DEVELOPMENT CONTROL COMMITTEE (11)		
MON 21	YOUTH COUNCIL	TUES 29	HEALTH AND WELLBEING BOARD (1:30PM) (3)
			POLICY, FINANCE AND DEVELOPMENT COMMITTEE (5)
		WED 30	CHILDREN AND YOUNG PERSONS FORUM (4)
<b>APRIL 2016</b>			
TUES 5		THUR 14	DEVELOPMENT CONTROL COMMITTEE (12)
WEDS 6	CHANGE MANAGEMENT TASK GROUP (6:30PM) (4)	MON 18	YOUTH COUNCIL
THUR 7	LICENSING & REGULATORY COMMITTEE (4)	TUES 19	COUNCIL (5)
WEDS 13	SUPPORTING LEICESTERSHIRE FAMILIES (6PM) (2)	WEDS 20	CHILDREN AND YOUNG PERSONS FORUM (4)
<b>MAY 2016</b>			
MON 2	BANK HOLIDAY	MON 16	YOUTH COUNCIL
THURS 5	POLLING DAY	TUES 17	ANNUAL GENERAL MEETING
THUR 12	DEVELOPMENT CONTROL COMMITTEE (1)	WEDS 25	CHILDREN AND YOUNG PERSONS FORUM (1)
		MON 30	BANK HOLIDAY

## IMPORTANT NOTES

(1) Unless otherwise stated, all main meetings of the Council and its Committees are open to the public and held at 7.00pm in the Council Chamber, Station Road, Wigston. For further information please contact Corporate Resources on 0116 257 2604 or email [committees@oadby-wigston.gov.uk](mailto:committees@oadby-wigston.gov.uk).

(2) The venues for the Oadby and South Wigston Residents Forums are to be confirmed. Wigston Residents Forum meetings are to be held in the Council Chamber.

(3) The Change Management Task Group meetings are held at 6:30pm in the Committee Room.

(4) All Place Shaping Working Group meetings will take place in the Committee Room and commence at 6:30pm.

(5) Greening The Borough Working Group meetings will take place in the Committee Room at the Council Offices at 6:30pm.

(6) The Health and Wellbeing Board meetings will take place in the Committee Room and commence at 1:30pm.

(7) Local Highways Forum: In addition to the two meetings scheduled above, two further meetings will occur in 2016 – the dates for these will be set by Leicestershire County Council when their Calendar of Meetings is prepared later in 2015.

(8) The Constitutional Working Group will be held in the Committee Room at 6:30pm.

(9) The Development Control Enforcement Sub-Committee will be held in the Committee Room at 5:30pm.

(10) The times of the above meetings may be varied at the discretion of the Chairman.

(11) Shaded boxes indicate meetings, groups or events that are not directly run by the Council and all of their meeting times and venues will be decided and set by those groups.

(12) Meetings of the Youth Council for April and May in 2016 are to be confirmed following consideration by the Youth Council.